



pasa INTERNATIONAL
FOREIGN EMPLOYMENT CONSULTANT

friends together



Message From Chairman

Pasa International Pvt. Ltd. is one of the leading manpower agency in Nepal. Established in 1998 to Labour Dept. Licence No. 116/055/056 with the mission of providing skilled and unskilled manpower to most of the companies in gulf countries, we believe that we are growing further. We believe in providing the individuals who want to go abroad for their career and future. Providing our best opportunities to those who really want to work hard in order to secure their future. Those qualified individuals are currently working in major hotels & resorts, construction, trading, industries, hospitals e.t.c.

“Pasa means friend in our mother language.”



With our long experience in this field, we have the capacity to supply various categories of workers on the basis of requirement. **Quality, Commitment and Promptness of Service is our Motto.** We believe in open and simple business ethics and we strongly believe this business is based on mutual trust and confidence, transparency.

Our office is well established with well trained staff with state-of-the-art technology. We believe our clients are the major factor for our continuous growth to move ahead. As moving ahead we assure you providing the best services further.

We are keen to establish a business relationship with your esteemed organization and assure you of our quality services all the times.

Thank you for your precious time. We look forward to hearing from you.

Prabesh Pradhananga
Chairman

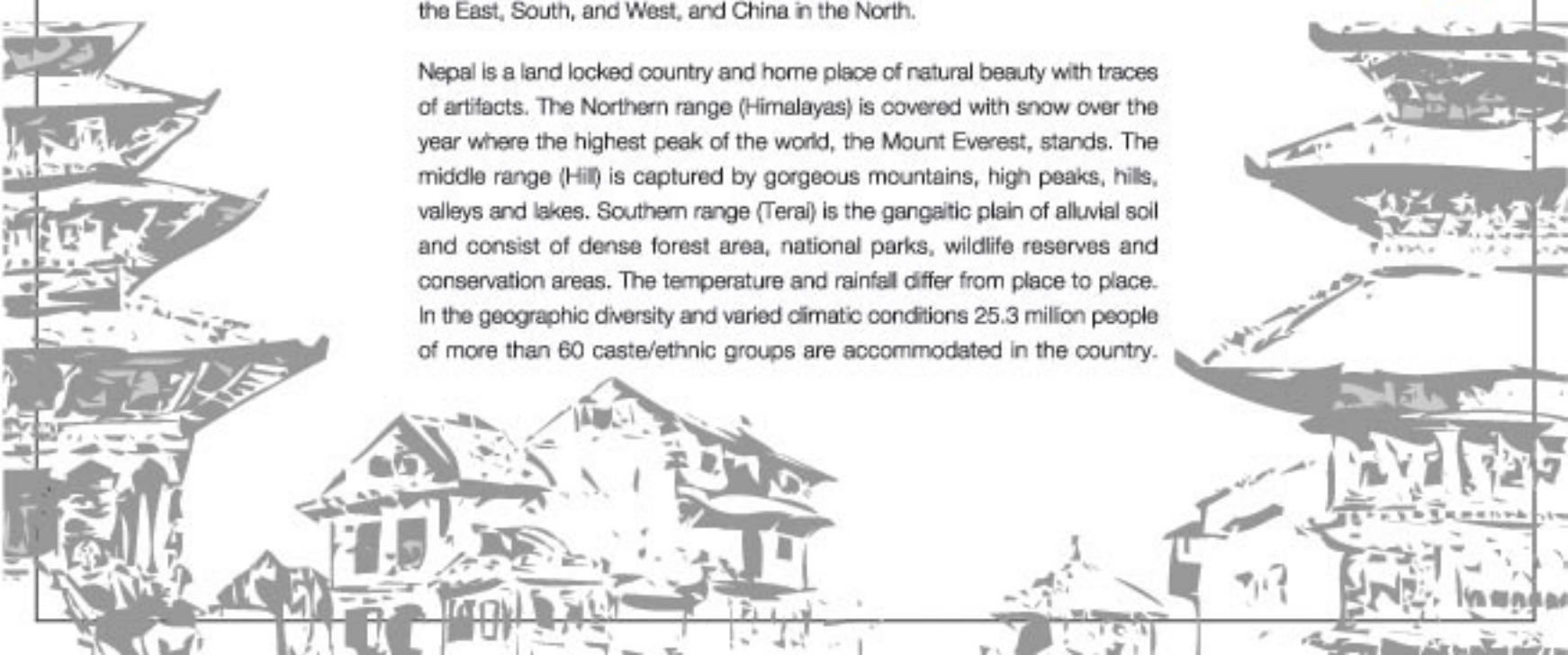
Nepal Info

Situated in the lap of the Himalayas, Nepal is located between the latitude 26°22' to 30°27' North and longitude 80°4' E to 88°12' East, and elevation ranges from 90 to 8848 meters. The average length being 885 km east to west and the average breadth is 193 km from north to south. The country is bordering between the two most populous countries in the world, India in the East, South, and West, and China in the North.

Nepal is a land locked country and home place of natural beauty with traces of artifacts. The Northern range (Himalayas) is covered with snow over the year where the highest peak of the world, the Mount Everest, stands. The middle range (Hill) is captured by gorgeous mountains, high peaks, hills, valleys and lakes. Southern range (Terai) is the gangaitic plain of alluvial soil and consist of dense forest area, national parks, wildlife reserves and conservation areas. The temperature and rainfall differ from place to place. In the geographic diversity and varied climatic conditions 25.3 million people of more than 60 caste/ethnic groups are accommodated in the country.



“Nepal is the country of Mt. Everest, highest peak on the world, birthplace of Buddha and land of Gurkhas.”



Company Profile

Name	Pasa International Pvt. Ltd.
Address	Kupondole, Lalitpur, Nepal
Established	1998 September 24
Govt. Licence No.	116/055/056
Registered No.	9222/055/056
Tel	+977-1-5554499, 5539331
Fax	+977-1-5538440
email	pimt@pasainternational.com.np pimt@pasa.wlink.com.np
URL	http://www.pasainternational.com.np

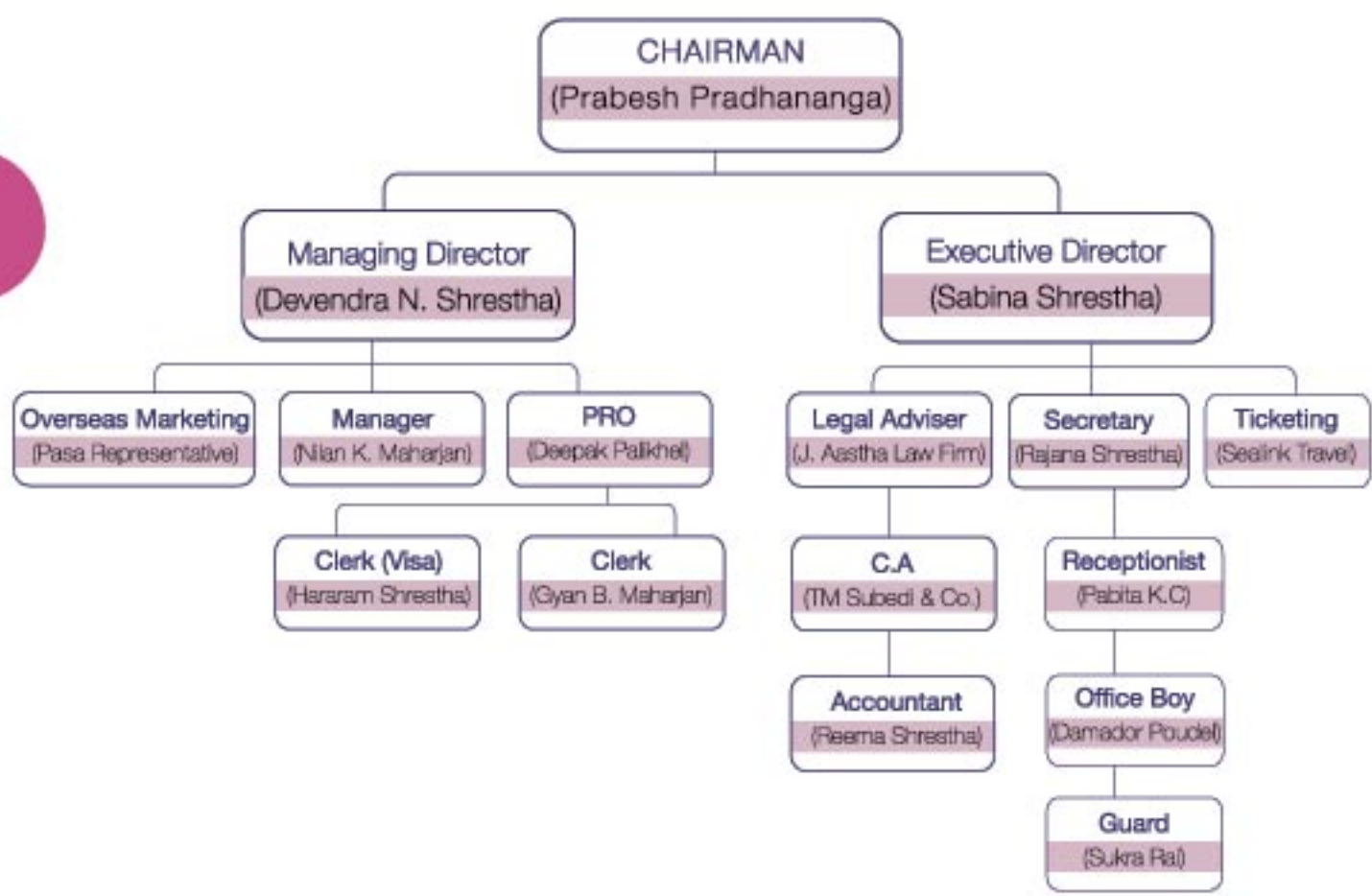
Why Us

In the current era of business environment, only those organizations can stand as a leader in front of the pace of economic development activities which is backed with the spirit of knowledge and skill. This in turn, is the optimal use of appropriate human resources for today's organizations. Pasa International acts as a bridge to connect the desired human skills into the organizations like yours.

Our aim is directed by the value driven culture of our organization that adds unique value in our each services because we don't do different things, however we do things differently. This is justified by the systematic approach taken on identification of clients' requirements and finding best possible human resources for them from wide range of selections.

With the bricks of acknowledged faith in our potential and services, we have laid down the foundation for uncompromising quality in everything we deliver and have built a company where there is a promising bright future for everyone concerned.

Devendra N. Shrestha
Managing Director



Selection And Recruitment Procedure

1 Maintain Of Computerized Data Bank

Our data bank with its continuous process in computer gives us accurate detail of categories and number of candidates available are continuously updated.

2 Advertisement

Our company gives advertisement in most of the leading newspapers not just for demand but also for the information's to be shared with all concerns.

3 Field Staffs

In Nepal the different districts have their own specialized resources of manpower professionally strong in their tradesmanship. Our Staff are capable to collect all level and category workers from around the kingdom and also perfect in handling all recruitment levels including screening, short listing, pre selecting and final selection of right candidates, even though we invite our clients to visit us for final selection.

4 Verification Of Certificates

All candidates are advised and requested to come with original certificates and credentials for preliminary interviews. After normal check of all documents our staffs are able to ascertain the genuineness of the same. All trade test certificates are individually checked from the issuing authorities incase of some doubts.

5 Ranking

When it is ascertain in preliminary interview about the genuineness of candidates by IQ test checking of basic knowledge, familiarity with job and tools, the level of candidates are ascertained on the basis of experience, manners and approach toward work. It is all decided by our expert / evaluator whether the candidate requires to be pre-tested or should be selected for final interview. We also take responsibility of final selection of candidates without conducting final interview by clients and guarantee for the competency and capability of candidates as per job description provided by respected clients. Our selection and recruitment procedures are easily accepted by our clients and depend on our methods until they fill necessary for an interview of some seniors and important recruitment.

Documents Required From Employer

1. Agency agreement. (as per standard norms of the company)
2. Authorization to utilize Visas (Saudi Arabia only)-as per standard specimen.
3. Special power of attorney (As per specimen)
4. Demand letter (As per specimen)
5. Employment contracts (As per standard employment contract of the company).
6. Job description-selection criteria for each job (As per specimen in below)
7. Deployment schedule as per mobilization and demobilization planning.
8. Commercial registration copy.
9. Visas details and copy of visa slip.
10. Any other documents require to be completed as per the company procedures prior to join in the project.
11. Pre paid ticket (PTA) or remittance (Where applicable).

Despatch Schedule

4

S.N.	1 st Week							2 nd Week						
	1	2	3	4	5	6	7	8	9	10	11	12	13	14
1 Demand of Company	█	█												
2 Advertisement in National Daily News Paper		█	█	█										
3 Application Collection		█	█	█	█	█								
4 Selection			█	█	█	█	█							
5 Permission of Labor Department for Interview						█	█	█	█					
6 Selection								█	█					
7 Medical Checkup									█	█	█			

After VISA Received

S.N.	1 st Week							2 nd Week						
	1	2	3	4	5	6	7	8	9	10	11	12	13	14
1 Final approval from Labor Department	█	█												
2 Ticketing and Despatch		█	█	█	█	█	█	█	█					

a. The above time schedule is typical one to show beginning of each operation and this is based on our own handling according to normal procedures of concerned embassy.

b. If the employer or his representative assists us in embassy affairs, we can start despatch within 7 days from the date of receiving the visa documents.



Categories of Personnel Available in Nepal

Categories of personnel available in Nepal for foreign employment are broadly classified into four groups such as:

- i. Professional
- ii. Skilled technicians
- iii. Semi-Skilled
- iv. Un-skilled

Professional

Engineers:

Civil, Electrical, Mechanical, Chemical, Architects / Planners

Doctors:

- a) Specialists
- b) General Physicians
- c) Dental Surgeons

Scientists in Various fields
Professors / Teachers in various fields
Geologists / Soil specialists
Mineral specialists,

Finance:

Chartered / Cost account specialist,
Banking Specialists.

Skilled Technicians

Engineers:

Junior Engineers / Technicians in Engineering Technologies

Medical:

Male Nurses, Pharmacists, Laboratory Technicians, Medical Assistants, Paramedics

Plant Operators:

Electrical/ Mechanical/ Civil, Earth Moving construction Equipment Operators

Foreman:

Electrical/Mechanical/ Civil, Construction Supervisors/ Overseers/ Estimators

Technical:

Electricians L.T. & H.T. Mechanists/ Turners/ Tool makers, Welders, Gas/ Electric, Carpenters/ Cabinet makers, Steel Fixers/ Riggers

Mechanic:

Heavy/ Light Equipment/ Air conditioner, Masons/ Tile Fixers/ Plasterers, Plumbers/ Pipe fitters, Scaffolders, Lat-machine Operators,

Drivers: Heavy/Light,

Draughtsman:

Elect/ Mech./ Civil, Hotel Personnel/ Waiters/ Cooks/ Bakers, Textile/ Jute/ Garment/ Carpet Weavers/ Workers, Word Processing/ Computer Operators, Security

Personnel, Operator:

Shovel, Bulldozer, Grader, Dumber Asphalt, Tractor, Power Tailor, Computer, T.V. Radio and Watch Mechanics.

Semi-Skilled

Electric Helpers, Mechanic Helpers, Electronic Helpers, Carpenters/ Shutters, Mason Helpers/ Concrete Mixer Operators, Pump Operators/ Helpers, Block Markers/ Helpers, Asst. Cook/ Kitchen Helpers, Laundry Man/Washer Men Barbers, Tailors/ Cutting Master, Shop Assistants, Trekkers/ Loaders, Gardeners, Salesman, Time Keepers, Receptionist, Typist, Managers, Secretary.

Unskilled

Laborers, Cleaners, Sweepers, Watchmen/ Guards, Agriculture Labors/ Farmers, Industrial Labors, Peons, Office Boys, Airport Loaders.

Some of the Major Clients we served

For your information Pasa International (P) Ltd. has been supplying various categories of workers to reputed companies in Middle East. Following is the list of our major clients.

Qatar

Abdulla Bin Mohd. Ahmad Trading Cont. Est.
Crompton International & Contracting Co. W.L.L
Crompton Catering & Support Services Co. W.L.L
Alhamriya Trading & Con (Hamilton)
Petro Serv Limited
Abela Catering
Temalco Cont & Trading Co. W.L.L
Techno Build Trading & Contracting
Hamton International
Energy International W.L.L
Somac Group Int'l
Al-Hassan Trading & Contracting W.L.L
Boom Contracting Co.
Ramaco Trading & Co W.L.L
Kabab king
Gulf Horizon Hotel
Al Raha Trading & Service Est.
Qatar Security
Qatar Plant Hire Company
Binza Bin Trading Company
Al-Hamy for technical Works Company
Prestige Restaurant
Lu Lu Hyper Markets
Lu Lu Shopping Centre
Regency Group
Sayyar Trading Company
Peninsular Petrotech engineering W.L.L (PPE)
Itrading & Contracting W.L.L
Al Quds Cleaning Co W.L.L
Mohamed Jassem Kuwari & Sons. Co
Saud Bin Ahmed Trading & Com
Qatar International Hotel W.L.L
La Cigale Hotel
Somav Group International
Ramaco Trading & Contracting Co W.L.L
Consolidated Contractors International Co.(CCC)
Boom Construction Company
Syno Hydro Lusail Project Qatgar
Al-Jaber & Makhmour Contracting
Shaqab Abela Catering Services Co
New International Technology Co.

UAE

Square Building Cont.
Power Cleaning Service & Building Maintains
Enter Emirates Cleaning Est.
Al-Madar Paper Trading L.L.C
Al-Quoz Trading L.L.C
Maritime Industrial Service Co.(MIS)
Arabian Industrial Co. L.L.C
Engineering Aluminum Systems Co.(ESCO)
MZoom Building Contracting
Al-Kauther Contracting Co. L.L.C
Shangri-La Hotel
Taj Palace Hotel
National Trading & Developing Est.
Dubai Laundry
Sana Fashions
Al-Shahan Engineering LLC
Al-Hamy for Technical Works LLC
Mas Prints & Chemical Industries
LuLu Centre
Prompt Contracting LLC
Aswan Contraction Co LLC
Best Building Company LLC
Power Security Service
New Cleaning Est.
Coast Coffee (Emirates Group)
Westminster Gulf

KSA

Building System Trading Est.
Saudi Catering & Contracting
Abdul Aziz Al-Atrash Contracting
Alreza Group of Companies
Fama Holding Company Limited
Sunset Beach Resorts
Mas Paints and Chemical Industries
Mairbi Company
Mustafa Abdulla Al-Atrash Co. & Partners
Al-Jazeera Factory for Paints Company
Hassan & Shannan Zahrani Company
Jadwah for Marble & Tiles Company
Majd Al-Jarash for General Contraction Company
Ali Hassan Al-Dahan & Sons Company
Jaffar Ali Al-Abdul Jabbar Company
Hyder M. S. Al-Jarash Construction Company
Ahmed Hassan Al-Marhoon & Brother Company
Mohammed Ali Al-Masoud Establishment
Al-Tanour Restaurant
Rawabi Al-Gateef
Salam Balahmer Trading Company
National Company For management and Service
Mohammed Al-Ojemi Contracting Est.

Demand Letter - qatar

LA CIGALE
S.P.A.

Ref: 35/SG/187
Doha March 14, 2007

M/S Pasa International (P) Ltd.
G.P.O.Box No.11577
Tel: +977 1 5594499
Fax: +977 1 5593342
Lalitpur, Nepal

Attn: Mr. Devendra N. Shrestha

Sub Demand Letter

With reference to our Power of Attorney by us in your favour, we hereby request you to kindly supply the following manpower demand from Nepal.

Please arrange to recruit the following personnel on the terms and conditions given below:

S.No.	Category	Qty	Salary
1	Sales Lady	3	1500
2	Labour	2	3000
3	Devtl Chef de Partie - Vegetable Preparation	1	1700
4	Devtl Chef de Partie - Meat & Poultry	1	1700
5	Devtl Chef de Partie - Cold Counter	1	1700
6	Devtl Chef de Partie - Hot Counter	1	1700
7	3 rd Commis - Hot Counter	1	1500
8	2 nd Commis - Room Service	1	1200
9	Devtl Chef de Partie - Breakfast Buffet	1	1700
10	3 rd Commis - Shawarma & Rotisserie	1	1500
11	2 nd Commis - Italian Cuisine	1	1200
12	Devtl Chef de Partie - Le Central	1	1700
13	3 rd Commis - Le Central	1	1500
14	2 nd Commis - Le Central	1	1200

LA CIGALE
S.P.A.

شركة راماجو للتجارة والتعاقدات - RAMAGO
Ramago Trading & Contracting Co. LLC

DATE: 26/03/2007
Ref: opt 51 /2007

PASA INTERNATIONAL PVT. LIM
Labour License No. 116066/956
TEL: +977-1-5594499, FAX: +977-1-5593342
P.O.Box: 11577 Kuppandole, Lalitpur, Nepal

DEAR SIR,

SUB : DEMAND LETTER

WE HEREBY PLACE AN ORDER TO SELECT AND RECRUIT WORKERS FROM NEPAL ON BEHALF OUR COMPANY, AS PER THE DETAILS GIVEN BELOW.

S.NO	CATEGORY	NO.	SALARY PER MONTH QARS
01	CONSTRUCTION LABOURS	80	800 + 100 (100 Qar for Over Time)
02	Masons	20	850 + 100 (100 Qar for Over Time)

TERMS AND CONDITIONS.

1	PROBATION PERIOD	06 MONTHS FROM THE DATE OF ARRIVAL IN QATAR.
2	PERIOD OF CONTRACT	TWO YEARS
3	PASSAGE	ECONOMY CLASS RETURN AIR TICKET TO Kathmandu ON COMPLETION OF TWO YEARS OF THE CONTRACT.
4	ACCOMMODATION	FREE BOARDING / SHAWARMA ACCOMMODATION
5	TRANSPORT	FREE TO AND FROM PLACE OF WORK, passage station not included in work letter.
6	LEAVE, HOLIDAY & MEDICAL	AS PER QATAR LABOUR LAWS
7	OTHER TERMS & CONDITIONS	AS PER QATAR LABOUR LAWS
8	FOOD	INCLUDED IN THE SALARY

KINDLY PROVIDE THE SELECTED BIDDERS AS EARLY AS YOU CAN THANKING YOU WITH BEST REGARDS.

General Manager
Name: MAZLOUM

RAMAGO TRADING & CONTRACTING CO. LLC
P.O. BOX 11577
Doha - Qatar

Regency Group
P.O. BOX 9912, Doha, Qatar, Tel: 994-4373911, Fax: 974-4377983

Pasa International (P) Ltd.
Regd. No. 116/95/956
G.P.O.Box-11577,
Kuppandole, Lalitpur
Nepal

Date: 03/2004

DEMAND LETTER

Dear Mr. Devendra N. Shrestha

Please arrange following manpower from Nepal on the terms and conditions given below.

Trade/Category	No. of staff req.	Salary Qrs.
Kitchen servants	6	350/-
Walaas	4	350/-

Terms & Conditions

- Period of contract: Two years / (irrevocable - extended period)
- Daily working hours: 8 hours
- Weekly day off: Depending on work schedule (over a week)
- Leave: 15 days / year
- Passage: To home town after two years.
- Accommodation: provided by employer
- Food: provided by employer
- Medical expenses: provided by employer
- Transportation: to & from work
- Visa: Provided

All other terms & conditions are as per the Country's labor law.

Yours truly,

Prakop Naha
Group HRD Manager

Regency Group

شركة محمد جاسم الكواري وأولاده
MOHAMED JASSEM AL KUWARI & SONS Co.
CONTRACTING & TRADING
DOHA - QATAR

C. C. R. : 189
C. R. No. : 3405

31 March 2005

M/S. PASA INTERNATIONAL (P) LTD.
License No. 116/95/956
G.P.O Box 11577
Kuppandole - Lalitpur
Nepal

DEMAND LETTER

With reference to our Power of Attorney executed by us in your favour, we hereby request you to kindly supply the following manpower to work in our organization.

Category	Qty	Salary Basic Sal + Leave Sal
1. Mason	18	300+100
2. Shallowing Carpenter	18	300+100
3. Steel Fixer	05	350+100
4. Heavy Electrician	08	350+100
5. Chief Mechanic	03	350+100
6. Puncher Men	02	350+100
7. Mobile Fixer + Crane	05	350+100
8. Civil Foreman (Diploma)	01	900+100
9. Civil Engineer (Degree)	01	1600+200
10. Steel Welder	02	700+100

Other Benefits:

- 1. Accommodation: Provided
- 2. Transportation (to & from site): Provided
- 3. Medical: As per Qatar Law

Demand Letter - qatar



شركة القدس للتنظيفات وخدمات
AL Quds Cleaning Co. W.L.L.

Date: **DEMAND LETTER** التاريخ: **طلب عمل**

Date: 01-07-2005 التاريخ: ٠١-٠٧-٢٠٠٥
M/s. Pasa International, Ltd. License No. 116/055/058
PO Box No 11877 Kathmandu, Nepal
الجهة: شركة الباسا الدولية ليد
رقم الترخيص: 116/055/058
ص.ب: 11877
كاثماندو، نيبال

Dear Sir,
We hereby place an order to select and recruit the following Nepal workers on behalf of our company, as detailed below:
نحن هذا نطلب منكم اختيار واستقدام عمل من نيبال بالقوة عن شركتنا، وذلك حسب التفاصيل أدناه:

S.No	Category	Qty	Salary QAR	الكمية	الحد	الرتب
1	Labour	100	300	100	150	7

- Terms and Conditions** الشروط:
- Free accommodation and medical will be provided. (المأوى ومجاناً)
 - Eight hours duty per day and 48 hours a week. (عمل ٨ ساعات في اليوم و ٤٨ ساعة اسبوعياً)
 - Two years renewable contract. (عقد قابل للتجديد لمدة سنتين)
 - Resident Permit will be provided by Co. (تأشيرة إقامة من قبل الشركة)
 - Return air ticket will be provided by the company after completion of Two years. (تذاكر السفر من كاثماندو الرجوع إلى نيبال من قبل الشركة)
 - The company should provide the air ticket from Kathmandu - Doha for fare arrival. (الشركة يجب أن توفر التذاكر من كاثماندو إلى نيبال عند القانون العمل)
 - Other terms and conditions as per Qatar Labor Law. (الشروط والبنود الأخرى حسب القانون العمل القطري)

Al Quds Cleaning Co. W.L.L.
شركة القدس للتنظيفات
11-07-2005
11-07-2005
11-07-2005

مكتبنا: 11877 - كاثماندو، نيبال. ص.ب: 11877 - كاثماندو - نيبال
Tel: 442041 - Fax: 442027 - P.O. Box: 10213 Doha - Qatar



كرومبتون العالمية للتجارة والمقاولات ذ.م.ج.
CROMPTON INTERNATIONAL
Trading & Contracting Co. W.L.L.

Date: 15/01/2007
M/s. PASA INTERNATIONAL
License No. 116/055/058
Kathmandu - Nepal

DEMAND LETTER

Kind Attn: Mr. PRABESH

As per the Demand letter and & Power of attorney issued in your name, please arrange to recruit the following personnel on the terms & conditions given below.

S.No	Category	Quantity	Salary QAR
01	ELECTRICIAN	10	700
02	PLUMBER	10	700
03	MASON	25	700
04	S/CARPENTER	25	700
05	GENERAL LABOURS	132	600

- Terms and conditions**
- Period of Contract: 2 years, (Renewable)
 - Probation Period: 90 days
 - Working hours: 8 hours, 6 days a week
 - Accommodation: Provided
 - Air Passage: Free return Air Ticket to Nepal

MEDICAL, TRANSPORTATION & INSURANCE FACILITIES PROVIDED BY EMPLOYER. ALL OTHER TERMS & CONDITIONS AS PER LABOUR LAWS OF QATAR

For CROMPTON INTERNATIONAL

SAJI PAUL
Managing Partner

التلفون: 441 700 - 441 711 - فاكس: 441 711 - 441 712
Tel: +91 421 4299, 441 5436 Fax: +974 431 5551 P.O.Box: 37491 - Doha - Qatar
E-mail: crompton@pasa.net.qa, Web: www.cromptonpasa.com



القوة العالمية للمياه ذ.م.ج.
ENERGY INTERNATIONAL W.L.L.

Date: June 6, 2005

DEMAND LETTER

M/S. PASA INTERNATIONAL PVT. LTD.
LICENSE NO. 116/055/058
P.O. BOX 11877
KATHMANDU, LALITPUR, NEPAL
Tel: 4420499
Fax: 4420441

Dear Sir,
As per the power of attorney issued in your name, please arrange to recruit the following personnel on the terms & conditions given below:

S/N	CATEGORY	QTY	FOUR MONTHS SALARY MONTH	FOOD ALLOWANCE
1	LABOURERS	15	400	150
2	MASONRY	30	550	150
3	CARPENTERS	30	600	150
4	STEEL FIXERS	30	550	150
5	DRIVERS with OCC. HELLY LIGHT	10	600 - 1800	150
6	WELDERS	10	600	150
7	ELECTRICIANS	10	550	150

- TERMS & CONDITIONS**
- Medical & Accommodation: Provided by Rec.
 - Transportation: Free to Rec. available to accommodation
 - Air Passage: Free return air ticket to Nepal after contract.
 - Vacation per Year: 15 days per year
 - Working hours per day: 8 hrs, 6 days a week
 - Period of Contract: 2 years
 - Probation Period: 90 days
 - All other terms and conditions as per LABOUR LAWS OF QATAR

M/S. ENERGY INTERNATIONAL W.L.L.
SUNJIBER AL MANNAI

التلفون: 4323006 - 4323007 - فاكس: 4323007 - ص.ب: 21386 - كاثماندو، نيبال
Tel: 4323006, Fax: 4323007, C.R.No: 21386, P.O.Box: 13491, Doha - Qatar
Email: e-energy@qatar.net.qa



SOMAC GROUP INTL مجموعة سوماك العالمية

Date: March 14, 2007
M/s. PASA INTERNATIONAL (M) Ltd.
D. P. O. Box No. 11877
Tel: +974 1 5554499
Fax: +974 1 5552348
KATHMANDU, NEPAL
Repl. No: 16/06/2005
Sent at 10:30 AM from Kathmandu, Nepal
on 06-03-2007

Attn: Mr. Gemendra K. Shrestha
Sub: Demand Letter

With reference to our Power of Attorney by us in your favor, we hereby request you to kindly supply the following manpower demand from Nepal. Please arrange to recruit the following personnel on the terms and conditions given below:

S.No.	Category	Qty	Salary
1	Labour	28	600
2	Welder	18	800
3	S/Carpenter	28	800
4	Steel Fixer	30	800
5	Chief Foreman	02	1000
6	Chargehand (Carpenter of Steel Fixer)	02	1000

- Terms & Conditions**
- Free Boarding Accommodation (By Company)
 - Free Transportation for job (By Company)
 - Free return Air passage after completion of 2 yrs (By Company)
 - RP Charges by sponsor (By Company)
 - Free Medical (By Company)
 - Working Hours - 8 hours/Day
 - Contract for 2 yrs
 - Insurance (By Company)
 - Above rates includes food allowance.

For Somac Group International
Doha - Qatar
Sajid Farid
Contracts Manager

التلفون: 4323006 - 4323007 - فاكس: 4323007 - ص.ب: 21386 - كاثماندو، نيبال
Tel: (+974) 4323006 - Fax: (+974) 4323007 - P.O. Box: 2086 - Doha - Qatar
E-mail: somac@pasa.net.qa

Demand Letter - United Arab Emirates


POWER SECURITY SERVICES
TRUST COMMITMENT & TEAM WORK

Date: 31.01.2017

M/S PASA INTERNATIONAL (P) LTD.
 Government Lic. No. 136923/06
 P.O. Box: 11577
 Kapsardin, Lalitpur, Nepal

DEMAND LETTER

S. No. 2323/2017
 Govt. of the Republic of Nepal
 P.O. Dhulikhel - U.A.E.

Dear Sir,

We hereby appoint and authorize your company to recruit Security Guards for employees of our company and also with relevant authorities on our behalf concerning the recruitment.

SR. NO.	TRADE	NO.	SALARY
01	SECURITY GUARDS	30	750-07

TERMS AND CONDITIONS

- 01. Period of Contract: 2 years
- 02. Probation Period: 3 months
- 03. Accommodation: By Company
- 04. Medical: As per U.A.E. Labor Law
- 05. Food: Self
- 06. Transportation: Provided by Company
- 07. Insurance: Provided by Company
- 08. Return Ticket: After Two years
- 09. Working Days: 6 Days a week
- 10. Duty Hours: 8 hours

All the other terms and conditions as per U.A.E. Labor Law.

For **POWER SECURITY SERVICES**

Mohammad Hossain
 Managing Director








A MEMBER OF POWER GROUP OF COMPANIES


ATLASWAN
CONSTRUCTION CO. L.L.C.
 شركة اسوان للبناء والتشييد (ذ.م.ك)

Date: 09/07/2017

M/S PASA INTERNATIONAL (P) LTD.
 Government Lic. No. 136923/06
 P.O. Box: 11577
 Kapsardin, Lalitpur, Nepal

To Whom It May Concern

Dear Sir,

We do hereby appoint the above said company, M/S. PASA INTERNATIONAL (P) LTD., Govt. Lic. No. 136923/06, P.O. Box: 11577, Kapsardin, Lalitpur, Nepal, as our full authority and agent to recruit Construction Helpers to work with our company, M/S. ATLASWAN CONSTRUCTION CO. L.L.C., P.O. Box: 2945, Dubai, U.A.E., as per terms and conditions stipulated in the demand letter issued by us.

This authorization is only for handling formalities related to the recruitment of candidate, completion of immigration formalities including signing of necessary documents and employment contracts etc., as required by the law and regulation of Nepal government on behalf of our company for the period of 3 month from the date of signing the authorization letter.

We do understand that this power of authority shall hold M/S. PASA INTERNATIONAL (P) LTD. liable in terms of agreement only on behalf of M/S. ATLASWAN CONSTRUCTION CO. L.L.C., P.O. Box: 2945, Dubai, U.A.E.

For **ATLASWAN CONSTRUCTION CO. L.L.C.**

M. Anwarul Karim
 Managing Director




Date: 09/07/2017
 022/062/163
 Govt. of the Republic of Nepal
 P.O. Dhulikhel - U.A.E.

For Secretary

14 Jul 2017



P.O. Box: 2945, Dubai, U.A.E., Tel: +9714 348 1767, Fax: +9714 348 1768, E-mail: atlaswan@atlaswan.com.ae
 P.O. Box: 1155, Shreeha, S.A.E., Tel: +923000 794 100797
 P.O. Box: 1155, Shreeha, S.A.E., Tel: +923000 794 100798
 Email: atlaswan@atlaswan.com.ae or atlaswan@atlaswan.com

المؤسسة الوطنية للتجارة والتطوير
National Trading & Developing Establishment

May 23, 2017

Demand Letter

To
 Pasa International (P) Ltd.
 Regd. No. 116055656
 GPO Box No. 11577
 Kapsardin, Lalitpur, Nepal

Dear Sir,

This is request you to select and recruit the below mentioned category of workers on behalf of our company on the following terms and conditions.

CATEGORY	QUANTITY	SALARY
1. Computer Operator	20	800.00
2. Store Keepers	20	800.00
3. Helpers	60	600.00

- Duration of Contract: Two Years.
- Accommodation: Provided by Company.
- Passage: Provided by Company every two years.
- Food: Responsibility of the employee.
- Working hours: 8 hours/day, 6 days/week.
- Leave: 30 days after 24 months service.
- Medical: Provided by the company.
- Overtime: As per UAE labor law.

Name of the company : M/S National Trading & Developing Establishment

Thanking you,
 Yours faithfully,
 For *National Trading & Developing Establishment*

Abdul Aziz
 Add: Alaradi
 Logistics/Operations Manager






HEAD OFFICE: 100 - 100 Outer Road, P. O. Box 1725, Dubai - United Arab Emirates
 Tel: (9714) 2220418 Fax: (9714) 2222666 & 2220432 E-mail: ntd@ntd.com.ae
 OFFICES: United Arab Emirates - Oman - Kuwait - Iran - United Kingdom


Westminster Gulf

Date: 17th Feb 2017

M/S PASA INTERNATIONAL (P) LTD.
 Government Lic. No. 116055656
 P.O. Box: 11577
 Kapsardin, Lalitpur, Nepal

DEMAND LETTER

Dear Sir,

We hereby appoint and authorize your company to recruit Scaffolders for employees of our company and also with relevant authorities on our behalf concerning the recruitment.

SR. NO.	TRADE	NO.	SALARY
01	Scaffolders	50	750
02			
03			
04			

TERMS AND CONDITIONS

- 01. Period of Contract: 3 years
- 02. Probation Period: 3 months
- 03. Accommodation: By Company
- 04. Medical: As per U.A.E. Labor Law
- 05. Food: Provided
- 06. Transportation: Provided by Company
- 07. Insurance: Provided by Company
- 08. Return Ticket: After Two years
- 09. Working Days: 6 Days a week
- 10. Duty Hours: 8 hours

All the other terms and conditions as per U.A.E. Labor Law.

For **Westminster Gulf**

M. Karim Usaid
 Managing Director




Date: 17th Feb 2017
 022/062/163
 Govt. of the Republic of Nepal
 P.O. Dhulikhel - U.A.E.

For Secretary

14 Jul 2017



Scaffolding & Access Services
 P.O. Box: 32780, Dubai, U.A.E., Tel: +9714 340 1767, Fax: +9714 340 1768, E-mail: wgstg@westminstergulf.com.ae

Demand Letter - Kingdom of Saudia Arabia

AL-SAMER RESTAURANTS
 Prop. - Hashim A. T. Al-Hadad
 C. E. 26589967
 P. O. Box 19722 Dammam
 SAUDI ARABIA

مطاعم التنور
 لصاحبها: هشام عبد العزيز آل حداد
 ب. ص. 19722 - 19722
 الدمام - المملكة العربية السعودية

Date: April 13, 1999

DEMAND LETTER

We hereby confirm that
AL-FADA INTERNATIONAL (P) LTD.
 G.P.O. BOX 11577
 Economic Post
 Dammam, Saudi
 License No. 104554926

Please select and accept the following
 presented on the terms and conditions given
 below against our Visa Book
 Visa No. 208877540
 Date: 27/3/1999

Category	Qty	Subst
Heavy Driver	21	800
Comm. Laborer	30	300

Terms and Conditions:
 Accommodation: Provided
 Transportation: Provided
 Medical: Provided
 Vacation: 31 days per year
 Ticket: 1000 riyal

All other terms and conditions are as per Saudi Labor Law.

Thank you,
 Hashim Abdul Karim Al-Hadad
 General Manager

SALEM BALAMMER TRG. EST.

مؤسسة سالم بالمر التجارية
 SALAM BALAMMER TRG. EST.

Date: August 20, 1999

DEMAND LETTER

We hereby confirm that
AL-FADA INTERNATIONAL (P) LTD.
 G.P.O. BOX 11577
 Economic Post
 Dammam, Saudi
 License No. 104554926

Please select and accept the following
 presented on the terms and conditions given
 below against our Visa Book
 Visa No. 208877540
 Date: 27/3/1999

Category	Qty	Subst
Wall Painter	4	700.00
Plumber	1	700.00
Electrician	1	700.00
Mason	4	700.00

Terms and Conditions:
 Accommodation: Provided
 Transportation: Provided
 Medical: Provided
 Vacation: 31 Days per year
 Probation: 90 Days
 Working Hours: 8 Hours/day
 Visa: 45 days every 2 years
 Period of Contract: 2 years
 Air Ticket: after completion of 2 years contract

All other terms and conditions are as per Saudi Labor Law.

Thank you,
 Salem Balammer
 General Manager

AL - JAZEERA FACTORY FOR PAINTS CO.
 C.E. 30344760

شركة مصنع الجبيرة للدهانات
 ب. ص. 30344760

Date: Aug. 04, 1999

DEMAND LETTER

We hereby confirm that
M/S FADA INTERNATIONAL (P) LTD.
 G.P.O. BOX 11577
 Economic Post
 Dammam, Saudi
 License No. 104554926

Please select and accept the following
 presented on the terms and conditions given
 below against our Visa Book
 Visa No. 208877540
 Date: 27/3/1999

Category	Qty	Subst
Security Computer	1	800
Security Ring	1	500
Building Iron	1	700
Printer	4	400
Cooking Utensil	1	700
Water Heater	2	400
Computer System	2	800
Public Office	1	800
Tent	17	

Terms and conditions:
 1. Accommodation: provided
 2. Medical: provided
 3. Air Ticket: after completion of 2 years contract
 4. Probation period: 90 day
 5. Working hours: 8 hour
 6. Vacation: 31 days every 2 years
 7. Period of contract: 2 years

All other terms and conditions are as per Saudi Labor Law.

Thank you,
 Hashim Abdul Karim Al-Hadad
 General Manager

AL H. AL-DARABY & SONS, CO.
 (CONSTRUCTION & SUPPLY MATERIALS)
 C.E. 30303000

شركة علي حسين الداربي وأولاده
 (مواد بناء وأدوات صناعية)
 ب. ص. 30303000

Date: October 26, 1999

DEMAND LETTER

We hereby confirm that
M/S FADA INTERNATIONAL (P) LTD.
 G.P.O. BOX 11577
 Economic Post
 Dammam, Saudi
 License No. 104554926

Please select and accept the following
 presented on the terms and conditions given
 below against our Visa Book
 Visa No. 208877540
 Date: 27/3/1999

Category	Qty	Subst
Learning/Teaching Labor	17	400
Heavy Driver	66	800
Shaper	66	300
Turner	66	400
Shaper	62	700
Shaping Carpenter	62	700
Shoemaker	62	800
Light Driver	62	800
Security guard (age 35)	62	800
Secretary	62	800
Janitor	62	800

Terms and Conditions:
 Accommodation: Provided
 Transportation: Provided
 Medical: Provided
 Vacation: 31 Days per year
 Probation: 90 Days
 Working Hours: 8 Hours
 Visa: 30 days every 2 years
 Period of Contract: 2 years
 Air Ticket: after completion of 2 years contract

All other terms and conditions are as per Saudi Labor Law.

Thank you,
 Ali H. Al-Daraby & Sons Co.
 General Manager

Power of Attorney

Dubai - U.A.E.
 Tel: +971 4 2111888
 Fax: +971 4 2112494
 Post Box: 11297
 Email: alhamy@alhamy.com
 Website: www.alhamy.com

مكتبنا في دبي - الإمارات العربية المتحدة
 هاتفنا: +971 4 2111888
 فاكسنا: +971 4 2112494
 صندوق بريدنا: 11297
 بريدنا الإلكتروني: alhamy@alhamy.com
 موقعنا الإلكتروني: www.alhamy.com

Ref: Abu/Dub/4571 August 19, 2002

POWER OF ATTORNEY

We M/S Al Hamy For Technical Works, P.O.Box: 11297, Dubai, UAE do hereby appoint:

Pass International (P) Ltd.
 Regd. No. 136975096
 GPO Box No. 11577
 Karami Palt, Lajpatti
 Lalpura, Nepal

Telephone Number: 521866526011

To our true and lawful attorney and representative in Nepal in respect of acquisition of Nepalese Margines and handling of all affairs concerning deposit of security registration fee etc. with the protector of Emigrants, Government of Nepal and to sign all necessary documents required by the said office. On our behalf and to arrange their passage, passport etc. for and on behalf of us.

Name of the Company: M/S Al Hamy For Technical Works L.L.C

Thanking You,

Yours Sincerely,

Abdul Hameed Mohamed Rifaat Al Dweh
 General Manager



Abu Dhabi - U.A.E.
 Tel: +971 2 6583339
 Fax: +971 2 6583753
 Post Box: 4571

Dubai - Lebanon
 Tel: 963 434267
 Fax: 963 764222
 Post Box: 115688

بغداد - العراق
 هاتفنا: 963 434267
 فاكسنا: 963 764222
 صندوق بريدنا: 115688

القاهرة - مصر
 هاتفنا: 963 337753
 فاكسنا: 963 330029
 صندوق بريدنا: 4151

ماس **مؤسسة مصطفى الأطرش** **Mustafa Al - Atrash Est.**
صناعة الأصباغ والكيمائيات **Paint & Chemicals Industry**

ميدان 7، شارع 1، منطقة الصناعية، دبي - الإمارات العربية المتحدة - هاتفنا: +971 4 2111888 - فاكسنا: +971 4 2112494 - بريدنا الإلكتروني: mas@mas.ae
 C. P. O. Box 120 0001 - Tel: 995288 - Fax: 995289 - Email: mas@mas.ae - P. O. Box 2010 Doha - Qatar - Tel: 974 4400 0000

Date: November 01, 2004

NO: 02/03/04/21

We hereby authorize that

M/S PASS INTERNATIONAL (P) LTD.
 G.P.O. Box No. 11577
 Karami Palt
 Lalpura, Nepal
 E-mail: Pass@pass.ae

مكتبنا في دبي - الإمارات العربية المتحدة
 صندوق بريدنا: 11577 (136975096)

لقد تم تفويض الشركة المذكورة أعلاه من قبلنا
 بالقيام بجميع الأعمال المتعلقة بـ: تسجيل
 الرسوم وضمان الأمان والترتيب لمرافقنا في
 نيبال على وجه الخصوص.

It hereby appointed by us to be our attorney and agent to handle all necessary work including deposit of registration fee, etc. with the Protector of Emigrants, Government of Nepal signing all documents for their passport and passage.

هذا التفويض صالح في كل ما يتعلق بتسجيل
 الرسوم وضمان الأمان والترتيب لمرافقنا في
 نيبال.

The power of Attorney is valid for the recruitment against our Visa Book No. 3126079 Issue: 17.06.2004

رقم: 3126079
 تاريخ: 17.06.2004

The above mentioned company is also authorized to make agreement and submit and sign contracts for their purpose on our behalf according to the attached demand letter.

كما أن الشركة المذكورة أعلاه هي مخولة
 بالتوقيع والتوقيع في هذا الشأن - كما هو مبين
 في المرفق المرفق مع هذا التفويض.

Thank you for your cooperation

نشكركم على تعاونكم...



مستشفى مصطفى الأطرش
 شارع 7، ميدان 1، المنطقة الصناعية، دبي - الإمارات العربية المتحدة - هاتفنا: +971 4 2111888 - فاكسنا: +971 4 2112494 - بريدنا الإلكتروني: mas@mas.ae
 C. P. O. Box 120 0001 - Tel: 995288 - Fax: 995289 - Email: mas@mas.ae - P. O. Box 2010 Doha - Qatar - Tel: 974 4400 0000

POWER SECURITY SERVICES
 TRUST, COMMITMENT & TEAM SPIRIT

To Whom It May Concern

M/S. PASS INTERNATIONAL (P) LTD.
 Government Ld. No. 136975096
 P.O.Box: 11577
 Karami Palt, Lalpura, Nepal



We do hereby appoint the above said company M/S. PASS INTERNATIONAL (P) LTD., Govt. Ld. No. 136975096, P.O. Box: 11577, Karami Palt, Lalpura, Nepal, as our law full attorney and agent to recruit Security Guards to work with our company M/S. POWER SECURITY SERVICES as per terms and condition stipulated in the demand letter issued by us.

The authorization is only for handling formalities related to the recruitment of candidate, completion of immigration formalities including signing all necessary documents and employment contracts etc., are required by the laws and regulations of Nepal government on behalf of our company for the period of 3 months from the date of signing this authorization letter.

We do understand that this power of authority shall hold M/S. PASS INTERNATIONAL (P) LTD. liable in terms of recruitment only on behalf of M/S. Power Security services, P.O. Box: 38790, Dubai, UAE.

For POWER SECURITY SERVICES

MOHAMED HANAN
 MANAGING DIRECTOR



P.O. Box: 38790, Dubai - U.A.E., Tel: (+971) 4 2800999, Fax: (+971) 4 2800940, Email: powersec@powersec.com.ae, www.powersec.com.ae

POWER SECURITY SERVICES
POWER SECURITY SERVICES
POWER SECURITY SERVICES

مركز التسوق للتسوق **Lulu shopping center LLC**

ميدان 7، شارع 1، المنطقة الصناعية، دبي - الإمارات العربية المتحدة - هاتفنا: +971 4 2111888 - فاكسنا: +971 4 2112494 - بريدنا الإلكتروني: mas@mas.ae
 C. P. O. Box 120 0001 - Tel: 995288 - Fax: 995289 - Email: mas@mas.ae - P. O. Box 2010 Doha - Qatar - Tel: 974 4400 0000

4th May, 2004

M/s. Pass International (P) Ltd.
 Ministry of Labour Reg. No. 136975096
 GPO Box 11577, Karami Palt
 Lalpura, Nepal.



Attn: Mr. Devedra N. Shrestha, Managing Director

Dear Sir,

Sub: Demand Letter

With reference to our Power of Attorney executed by us in your favour, we hereby request you to supply the following manpower to work in our organization:

No.	Category/Job Title	No. Persons	Salary per month	Period of Contract	Working Hours	Holidays
1	Suberman-General	20	RO 800-	2 Years	8 Hrs	As per Oman Law
2	Suberman-Security	20	RO 800-	2 Years	8 Hrs	As per Oman Law
3	Sales Clerk	15	RO 800-	2 Years	8 Hrs	As per Oman Law
4	Suberman-Security	25	RO 800-	2 Years	8 Hrs	As per Oman Law
5	Security Guard	30	RO 800-	2 Years	8 Hrs	As per Oman Law

- Other Benefits**
- OR 15- will be provided per month as fixed allowance.
 - Leave - 30 days leave on completion of 2 years with 1 month leave salary. Company will provide return air-tickets to the country of origin for the most economic way.
 - Overtime - OR 15- will be given as overtime allowance.
 - Local Transport (if required).
 - Other facilities such as Visa expenses, Medical etc. will be provided in accordance with the below laws of the Country of employment.

Please complete the formalities for selected applicants and arrange their travel immediately.

Thanking you,
 With best regards,

For Lulu Shopping Center LLC

A.V. Anand
 General Manager





His Majesty's Government
Ministry of Labour and Transport Management
Department of Labour and Employment Promotion

License No. 186659865 Date: 2061-9-11 B.S.
(Dec. 26, 2004 A.D.)

LICENCE

This License has been issued to the PISA INTERNATIONAL (PVT) LTD, authorizing to operate the business of Foreign Employment subject to the Foreign Employment Act, 2002 B.S. (1985 A.D.) and Regulation 2004 B.S. (1999 A.D.) and the terms and conditions mentioned in this license.

Issuing authority
Name: Ujjwal Prasad Khatiwada
Designation: Director General
Signature No. 2061-9-14 (Dec. 31, 2004)



श्री ५ को राजपत्र
श्रम तथा यातायात व्यवस्था मन्त्रालय
श्रम तथा रोजगार प्रवर्द्धन विभाग

इजाजत नं. १९६१०५४/०५४६ **इजाजतपत्र** मिति २०६१/९/११

वैदेशिक रोजगार ऐन, २०४२ वैदेशिक रोजगार विधेयमावली, २०४६ र यस इजाजतपत्रमा लेखिएका शर्तहरूको अधिनमा रही वैदेशिक रोजगार व्यवसाय सञ्चालन गर्न पाउने गरी पासा इण्टरनेशनल प्रा.लि. साई यो इजाजत पत्र जारी गरिएको छ ।

पुस्तकमा जारी गर्ने अधिकारी
नाम: उज्ज्वल प्रसाद खाडिवडा
पद: माहसुलियर
संकेत: PK
मिति: 05/11/2014

Ordinary Membership No. 1171 Date: 2061-09-06 B.S.
(Sep 21, 2007 A.D.)

**Nepal Chamber of Commerce
Kathmandu**

Certificate of Ordinary Membership

The certificate of ordinary membership of Nepal Chamber of Commerce is provided to the PISA INTERNATIONAL (PVT) LTD, Head Office, Lalpur, Branch Office, Khatiwada.

Mr. Pradyumn Shrestha Chairman
Mr. Anand Kumar General Secretary

Note: The membership of this certificate should be renewed by paying annual fee within 30 days of the ending of every fiscal year.



NEPAL UNITED ASSOCIATION OF FOREIGN EMPLOYMENT AGENCIES
KATHMANDU, NEPAL

Membership Certificate

Name of Company: Pisa International
Regd. No. 19/2002-24
Name of Proprietor/Director: MR. PRABESH PRADHANANGA

This is to certify that the company named above is member of this Association

Date: 4-2-2017

Mr. Makendra Shrestha
Co-ordinator
In-Charge Committee




530

**THE ROYAL EMBASSY OF SAUDI ARABIA
CONSULATE SECTION, DHAKA
ENTRY CARD**

Name: دنفر انوار اسامه شريستيا الاسم
Agent: المكتب باسما انترناشيونال
رقم: 2060906117 (زيبالي)

The bearer of this Card is allowed to communicate with this consulate only in respect of official work, provided there is nothing adverse against him.

01 JUL 2004



श्री ५ को राजपत्र
उद्योग मन्त्रालय
कम्पनी रजिष्ट्रारको कार्यालय


स.सं.सं. २३२४/१३३

प्रमाण-पत्र

यो पासा इण्टरनेट (प्राइभेट) लिमिटेड कम्पनी
लेन २०२३ बर्षीयमा सञ्चालन २०५४ साल अर्थात् २०५०
रोज ५ मा रजिष्टर भएको हुनाले यो प्रमाण-पत्र दिइएको छ ।

मिति: 05/11/2014

१ * * *
रजिष्ट्रार



Contact:

PASA INTERNATIONAL PVT. LTD.

Kupondole, Lalitpur, Nepal

Tel +977-1-5554499, 5553931

Fax +977-1-5553342, 5538440

email pimt@pasainternational.com.np

pimt@pasa.wlink.com.np

www.pasainternational.com.np